

ACTION ITEM MEMO

Port of Tacoma Commission



Item No: 6B
Meeting Date: 8/15/23

DATE: 8/2/23
TO: Port of Tacoma Commission
FROM: Eric Johnson, Executive Director
Sponsor: Heather L. Burgess, Port Legal Counsel
SUBJECT: Res. 2023-08-PT – Amended Code of Governance and Conduct for Port Commissioners

A. ACTION REQUESTED

Approve Resolution 2023-08-PT – A Resolution of the Port of Tacoma Commission Adopting an Amended Code of Governance and Conduct for Port Commissioners.

B. BACKGROUND

On March 17, 2022, the Commission adopted Res. 2022-05-PT establishing a Code of Governance and Conduct for Port Commissioners. The Resolution establishes a Commission Conduct Committee to address and respond to alleged violations of the Code.

The Port Commission considered proposed amendments to the Resolution during the May 4, 2023 Commission meeting and directed the formation of an ad hoc Committee to perform a more thorough review of the Resolution and recommend potential amendments to the Commission.

At the May 23, 2023 Commission meeting, the Commission appointed Commissioners Ang and Marzano to serve as the ad hoc Committee.

The Committee met virtually with Port Legal Counsel on June 21, 2023 to review the resolution and discuss potential changes. The changes discussed focused on making the Port of Tacoma Resolution consistent with the NWSA Resolution as well as defining better timelines and procedures for receipt, processing, and evaluation of complaints.

Port Legal Counsel prepared a redline draft based on the Committee's feedback, which they further reviewed and approved for forwarding to the full Commission. The Committee reported on its progress at the July 18, 2023 Commission meeting.

The Committee recommended proposed revisions are reflected in the attached redline, which was provided to the Commission for review with the July 21, 2023 Friday Commission packet

C. ALTERNATIVE ANALYSIS

If the proposed amended resolution is not approved, the current Res. 2022-05-PT establishing a Code of Governance and Conduct for Port Commissioners will remain in effect.

Attachments:

1. Res. 2023-08-PT – Amended Code of Governance and Conduct for Port Commissioners (Redline)
2. Res. 2023-08-PT – Amended Code of Governance and Conduct for Port Commissioners (Clean)
3. NWSA Res. 2022-02 – Code of Governance and Conduct
4. Res. 2022-05-PT – Code of Governance and Conduct